

IVYBRIDGE TOWN COUNCIL

Minutes of the Policy and Resources Committee Held at the Town Hall on Monday 7th February 2022 at 7pm.

Present: Cllr S Hladkij (Chairman)
Cllr P Dredge
Cllr R Jago
Cllr T Parsons
Cllr K Pringle
Cllr A Spencer

In attendance: Mr Jonathan Parsons, Town Clerk
Mrs Pauline Cleal, Senior Finance Officer

The Mayor welcomed Cllr Parsons to the Committee.

PR21/049 **APOLOGIES:** Apologies were received from Cllr Bowden.

PR21/050 **INTERESTS TO BE DECLARED:** The Chairman invited the declaration of any interests. Cllr Hladkij declared an interest in cheque number 015154.

PR21/051 **ACCOUNTS FOR PAYMENT:** Members considered the accounts for payment for January 2022 (copy previously circulated). Cllr Dredge informed Members that he had met with the Senior Finance Officer and looked through the payments and mentioned the regular payments such as utilities and rates, he also highlighted some payments for events held at the Watermark as well as the Watermark loan repayment. Cllr Dredge informed Members that one payment for Nub Sound had included sound engineers for an event at the Watermark and the Gobo lighting for Christmas and Remembrance. Cllr Dredge highlighted a few of the electronic payments, one regarding repairs to goal posts in MacAndrew Field and the payment regarding cleaning was for two months and covered both the Town Hall and the Watermark.

It was **RESOLVED** that the list for payments for January 2022 in the sum of sum of £96,995.81.

PR21/052 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for the period to 31st December 2021 (copy previously circulated). Cllr Dredge informed Members at month 9 we are expecting 75% of the budget, although some payments such as rates are over 10 months so the percentage does not always give an accurate view. The Town Hall room hire is close to budget and doing well. Interest is online with budget. The second half of the cemetery agency fee was invoiced in January, so will show in month 10 figures. The Watermark is showing green shoots of recovery and the Business Units are doing well. Cllr Jago enquired

about no expenditure against some lines for example Climate Action and the Town Clerk explained that no project had been identified currently but this could go into a reserve at the Year End as the replacement of lighting to LED's in the Watermark and Town Hall could be a good use for the underspend, should the Council decide to replace them. Cllr Jago also enquired about the provision for increases in utility costs, the Town Clerk informed him these had been considered when the budget was agreed.

It was **RESOLVED** to receive the accounts for the period to 31st December 2021.

PR21/053 **DEBTORS UPDATE:** The Committee considered the aged debtors report (copy previously circulated). Cllr Dredge informed members that the Finance Officer was chasing an outstanding debt regarding Christmas and Cllr Pringle agreed to contact the Rugby Club regarding their invoice. Cllr Parsons thanked the Finance Officer for her continued work regarding the debtors.

It was **RESOLVED** to receive the debtors update and thank the Finance Officer.

PR21/054 **HEALTH AND SAFETY:** The Committee considered the regular update from the Assistant Town Clerk and Health and Safety report (report previously circulated). The Town Clerk updated Members regarding the recent incident at the Watermark which had been fully investigated as per our procedures with additions made to the first aid kit. Cllr Hladkij and Cllr Parsons thanked the Watermark staff who attended the incident efficiently, Cllr Parsons reiterated this had been discussed at the recent Watermark meeting. The Town Clerk informed Members that the play equipment in MacAndrew Field had been taped off as a recent inspection had highlighted it was unsafe. This was to be discussed at the next Parks meeting. The Town Clerk informed Members that the new Parks Officer had been appointed and had commenced work, any training or PPE he required would be sought.

It was **RESOLVED** to note and receive the report.

PR21/055 **POLICY UPDATES:** Members reviewed the proposed policy updates (copy previously circulated) and agreed to recommend to Full Council. Cllr Dredge agreed to make enquiries regarding the Death of a Senior Figure Protocol with regard to the approach other organisations were taking as to who to include in the list of 'Senior Figures'.

It was **RESOLVED** to recommend the reviewed policies to Full Council.

The meeting closed at 7.45pm

Signed.....
Chairman

Dated.....